

## Management & Leadership Skills Programme

The **BMS** programme is designed to develop **next generation leaders** capable of **leading change** in times of uncertainty. The programme grows **emotional intelligence** and supports leaders in building **commitment** around purpose. Leaders learn to break down silos, by looking at **behaviour & culture** from a systems perspective, making it easier to **engage employees** at all levels.

"Organisations that put purpose at the heart of the way they create value are going to be the performers of the 4th Industrial Revolution"

The programme also provides a **toolbox of practical skills** ranging from coaching to leading **agile teams**.

<b>Title:</b> Best Management Skills Programme <b>Qualification ID:</b> SAQA ID 59201 <b>NQF Level:</b> 5 <b>NQF Credits:</b> 46 <b>Duration:</b> 6 days training (2 phases of 3 days)	Phase 1	Phase 2
	<b>BMS B</b> June 25-26-27	July 23-24-25
	Venue: Indaba Hotel, Fourways	

### BMS BLENDED PROCESS FLOW



### OUTCOMES

- Communicate to move people
- Develop leadership competencies
- Lead with emotional intelligence
- Develop your ability to lead & influence
- Understand your role as leader
- Be able to engage employees
- Gather & collect evidence in a disciplinary hearing
- Develop practical coaching skills into a habit
- Manage your energy and multiply time
- Build high performance teams
- Develop self-awareness
- Build commitment around purpose
- Lead performance & manage poor performance
- Use emotional intelligence to resolve conflict
- Give effective feedback and manage difficult conversations
- Use Personality Profiling to manage yourself and others

### DRIVEN BY DYNA'S ADVANCED BLENDED LEARNING METHODOLOGY - LEARNING THAT 'STICKS'

#### Optional Summative Assessment:

Learners wishing to earn a Certificate of Competence need to complete a Summative Assessment (portfolio of evidence) after phase 2.

#### Learner entry requirements:

Learners should have a minimum entry level of Grade 12/Matric/NQF Level 4 or appropriate work experience.

DYNA Training is a National Group of Training Companies (est.1976) | SSETA Accreditation Number 0072 | BBBEE level 4 contributor

## 2025 Gauteng BMS Registration Form

### INVOICING DETAILS

Contact Person	
Company Name	
Vat Number	
Order Number	
Skills Levy no	L
Postal Address	
Telephone	
Email	
SETA Affiliation	
Is this training SETA funded?	<input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> UNSURE

**Programme Details:** BMS Best Management Skills Programme

**Duration:** 6 days training (2 phases of 3 days)

**Programme Fee:**

(Excl. VAT)	Training Cost:	R25 955.00
	Conference Cost:	R 4 600.00
	Summative Assessment:**	R5 808.00 (optional)

### BMS B

#### Phase 1

June 25-26-27

#### Phase 2

July 23-24-25

**Venue:** Indaba Hotel, Fourways

**\*\*Summative Assessment of this programme is a requirement when applying for discretionary SETA grants or PIVOTAL funding.**

Learners should have a minimum entry level of Grade 12 / Std 10 / NQF level 4 OR complete a pre-training assessment to determine entry level.

**YES      NO**

Learner Information:			Manager Information:		
NAME & SURNAME	EMAIL ADDRESS	CELL NO.	NAME & SURNAME	EMAIL ADDRESS	CELL NO.
1.					
2.					
3.					
4.					
5.					

(Please complete an additional form when registering more than 5 learners)

#### Terms & Conditions

The full fee is required prior to commencement or on invoice. Registrations will be confirmed on submission of this form and pre-programme material will follow via email. 100% cancellation fee will be charged for any registrations cancelled less than 5 working days prior to the programme commencement date, however, learner substitutions may be accepted.

**Please note: Learners must attend all Phases as per above dates. Should a learner be unable to complete any of the 2 Phases they may be required to start afresh from Phase 1. This would incur additional costs.**

**Halaal or Kosher Meals:** Please indicate "H" or "K" next to the delegate's name above (Halaal - R 550.00 per meal; Kosher - R 800 per meal)

**I have read and understood these terms & conditions**

**Note: Please save before sending**

**Authorised by (please print name):** \_\_\_\_\_

**Training / HR contact person:** \_\_\_\_\_

**Training / HR email:** \_\_\_\_\_

**Please complete and submit to : [info@dynatraining.co.za](mailto:info@dynatraining.co.za)**

Tel: 011 315 5015

[www.dynatraining.co.za](http://www.dynatraining.co.za)

email: [info@dynatraining.co.za](mailto:info@dynatraining.co.za)

